



## Summer Camp Counselor (2)

El Sol's Sunshine Summer Camp is searching for two temporary (seven weeks) camp counselors to provide an educational and engaging summer for a small group of children in Jupiter, FL.

**This temporary camp counselor position work schedule will begin on June 8 and end on July 26, 2022 from 8 am to 4 pm. Camp activities will take place for six-weeks on Monday to Friday from 9 am to 3 pm from June 13 through July 22, 2022.**

### Essential Functions for camp counselor:

- Plan camp activities and supervises campers.
- Works Monday through Friday from 8am-4pm for the six-weeks duration of the camp with three days beforehand and two days post-camp.
- Helps promote safe and healthy living through education, games, gardening, arts and crafts, guest speakers, field trips and other activities.
- Works with Youth Development Coordinator on camp policies and activities.
- Ensures supervision of campers at all times by working with fellow counselor, El Sol staff and volunteers.
- Hosts guest speakers at El Sol and brings campers on field trips while always ensuring campers are safe, learning and having fun.
- Summer Camp Counselors lead groups of up to 10 campers in age and developmentally appropriate instructions with indoor and outdoor activities.
- Make risk management decisions daily.
- Provide exceptional communication and customer service to parents and all participants.

### Important Details:

- **Job Dates:** Training starts on June 8<sup>th</sup>. Camps run from . For specific dates and details on each location & program, please click [here](#).
- **Work week:** Monday - Friday, 40 hours/week.

### Qualifications:

- Bilingual in both English and Spanish preferred
- **Must have extensive experience working with children or have completed the 40 hour child care training certificate program; certified teachers encouraged to apply**
- Technologically literate with strong computer skills including familiarity with Microsoft Word, Excel, and other commonly used software
- Strong internet skills, including experience using email programs and group messaging
- Strong organizational skills and record keeping (attention to detail is critical)
- Good oral and written communication skills
- Flexible and able to problem solve
- Able to manage a group of volunteers
- Self-starter who can work independently
- Skill in establishing priorities and managing workload
- Strong people skills

Qualified applicants are encouraged to send a cover letter, resume, and list of references to Veronica Martinez, Youth Literacy Coordinator at [Veronica@friendsofelsesol.org](mailto:Veronica@friendsofelsesol.org).