



## EL SOL, JUPITER'S NEIGHBORHOOD RESOURCE CENTER SECOND QUARTERLY REPORT 2013

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July 18, 2013

## Dear Town of Jupiter Council Members,

As part of its lease with the Town, El Sol is pleased to submit its second quarterly report for 2013.

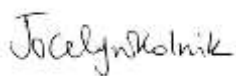
### Highlights from this quarter:

Labor	A total of 3,269 jobs were filled this quarter, an 84% increase from last year. After breaking our all-time records in 2012, we are still moving upwards in employment.
Education	27 students advanced a level in our Night ESOL classes, and our summer semester began with a record 144 students. An average of 16 attended our Daytime ESOL courses.
Community Service	El Sol workers volunteered 120.5 hours, valued at \$2,669.
Legal	Our volunteer attorneys and legal assistants took 108 cases.
Health	Our Health Coordinator referred 323 to health services. We also hosted 10 separate workshops on health and prevention reaching 246 individuals, and the clinic took 114 appointments.
Food	El Sol's Hot Lunch program provided 2,875 meals to workers, an average of 33 meals a day. Also, the Food Pantry provided food to 872 individuals.
Personal Counseling	El Sol's personal counseling programs have helped 60 this quarter. Victim's Services had 57 appointments at El Sol.
Special Events	El Sol began a Sun Safety Campaign this quarter to combat issues of dehydration and sun-related illnesses. El Sol has handed out 150 bags with safety equipment/supplies to ensure that the workers are well prepared to work in the summer heat.
Value of Services	El Sol contributed services with an estimated value of \$290,553 monthly average \$96,851.

We are proud to share the development of our programs and the positive impact they are having in Jupiter. The impact of our programs and services is detailed here, and when appropriate, there is a comparison to previous years' statistics. According to the Florida Governor's Commission on Volunteerism and Community Service's sources, the value of volunteer contributions is estimated at \$22.14 per hour. This is the amount we assign to calculate the value of volunteer hours in our programs. We have changed our reports to reflect our audits, now omitting staff salaries and including professional volunteer time valued at their average rate of pay.

If you have any questions or comments please feel free to contact me.

Respectfully submitted by,



Jocelyn Skolnik  
Executive Director

<b>Program Descriptions</b>		
<b>Program</b>	<b>Dates/Times</b>	<b>Description</b>
<b>Labor</b>		
Day Labor	Mon-Sat 6AM -2PM Sundays 7AM – 12PM	Match the skills of registered day laborers to employer's.
<b>Education</b>		
Morning ESOL	Tues and Thurs 9AM - 11AM	Basic conversational English skills, vocabulary building and grammar with emphasis on American Healthcare
Night ESOL	Mon-Wed 5PM-7PM	Structured ESOL classes with four levels of English Proficiency; includes Staying Healthy Curriculum. Volunteers provide childcare at night for parents who would otherwise be unable to attend class.
Women's ESOL	Mondays 9AM - 11AM	Basic conversational English skills, vocabulary building and grammar with emphasis on Women's Healthcare
Table Talk	Wed and Fri 9AM - 11AM	Conversational English practice
Morning Plazas Comunitarias	Tues and Thurs 9AM – 11AM	Adult education for Spanish speakers; levels range from basic literacy to GED. Recognized by the Mexican Department of Education.
Night Plazas Comunitarias	Tues and Thurs 7PM - 9PM	Adult education for Spanish speakers; levels range from basic literacy to GED. Recognized by the Mexican Department of Education.
Spanish for English Speakers	Fridays 11AM – 12PM	Spanish classes for English Speakers, focus on conversational vocabulary and grammar
Sewing	Tues and Wed 5PM - 7PM	Vocational training to provide real life marketable and income generating sewing skills.
Read-A-Recipe for Literacy	Tues and Thurs 7PM - 9PM	Content-based Children's literacy program seeks to improve communication skills and literacy
Computer Literacy	Tues and Thurs 7PM - 9PM	Basic Computer skills including Microsoft Office and using the internet.
<b>Legal</b>		
Legal Referrals and Education	Tues and Wed 7:30AM - 12:30PM Saturdays 10AM to 12:30PM	Assist and guide people in accessing the legal system and provide educational workshops about their rights and responsibilities under the laws of the U.S. and the state of Florida.
<b>Community Service</b>		
Community Service	Monthly	Workers and Volunteers participate in a community service project.
<b>Health</b>		
Referrals & Workshops	Mon-Fri 9AM - 5PM	Assist and guide people in accessing the healthcare; provide educational workshops about health issues and healthy living through guest speakers and El Sol's Promotores de Salud program (Health Promoters).

Jupiter Volunteer Clinic	Saturdays 9AM - 1PM	Local Volunteer Health clinic, by appointment only
VNA	1st Wednesday of the Month 9:30 AM	Visiting Nurse Association bus comes to El Sol to see patients for free.
CAP HIV/AIDS testing	1st and 3rd Thursday of the Month 9AM - 12PM	Free HIV/AIDS testing and education.
<b>Food</b>		
Hot Meal Program	Mon-Sun 6AM Mon-Sat 11:15 AM	El Sol provides coffee & bread in the morning and a hot meal at lunch every day for those waiting for work.
Jupiter Food Pantry	Tues and Fri 2PM - 4PM	C.R.O.S. Ministries distributes food to anyone hungry in North Palm Beach County.
<b>Personal Counseling</b>		
Te Eschucho	By referral only	Peer listening program where trained volunteers address the needs of a community members in distress and help them overcome obstacles.
Sister Marta	Varies	Sister Marta Tobon, a Guadalupan sister from St. Peter's Catholic Church assists with counseling workers.
Victims Services	Wednesdays 2 - 4PM	Mental Health Counseling program sponsored by the PBC Board of Commissioners Public Services Dept. A victim advocate assists community members who have been subject to a crime (domestic violence, hate crime, etc.)
<b>Volunteers</b>		
Volunteers	Varies	Community members volunteer at El Sol in a variety of roles including welcoming employers, grant writing, IT support, teaching English, preparing meals, and administrative tasks.
AmeriCorps VISTA	Mon-Fri 9AM - 5PM	Volunteers in Service to America; Full-time staff at El Sol for the purpose to build capacity.
Interns	Varies	Interns assist with community service, planning events, administrative tasks, and annual surveys.

## II. PROGRAMS

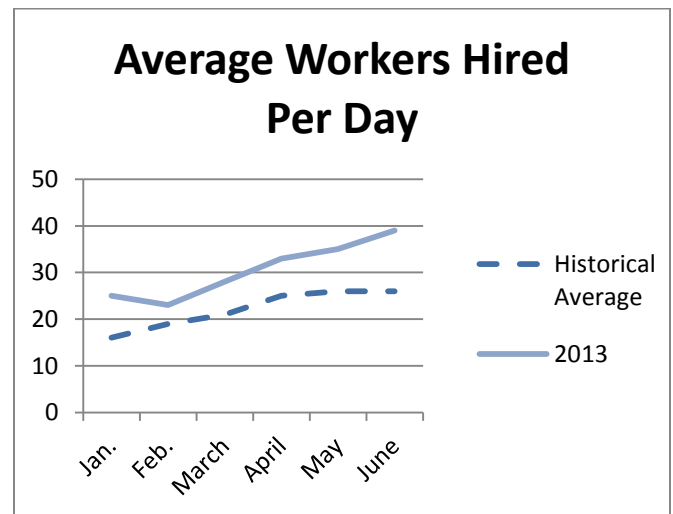
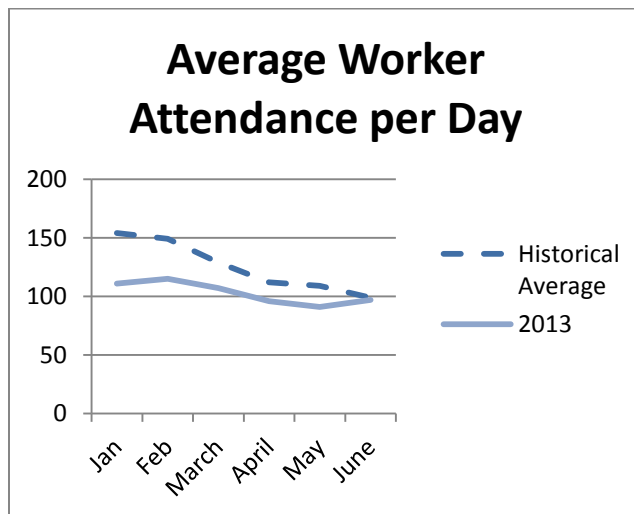
### 1. LABOR PROGRAM

#### a. Workers Statistics:

A total of 2,912 workers and 7,025 employers are registered with El Sol as of July 1<sup>st</sup>, 2013.

In the second quarter of 2013, a total of 2,883 workers were hired, an 84% increase from last year. An average of 111 workers registered for work each morning, of which 36 were hired, at a daily placement rate of 38%.

Worker Statistics						Employer Statistics	
Month	Worker Attendance	Average Worker Attendance per day	Workers Hired	Average Workers Hired	Daily Placement Rate %	New Employers	Employer Attendance
January	3,239	111	765	25	22	79	491
February	3,220	115	650	23	20	78	428
March	3,307	107	882	28	27	92	529
April	3,880	96	996	33	35	114	656
May	2,814	91	1,098	35	39	104	712
June	2,920	97	1,175	39	40	123	728
<b>Total</b>	<b>19,380</b>	<b>103</b>	<b>5,566</b>	<b>31</b>	<b>31</b>	<b>590</b>	<b>3,544</b>



Value of Labor Program			
	Quarter I	Quarter II	Total
Volunteer Hours (435.5)	\$11,209	\$10,824	\$22,033

## 2. EDUCATION

### a. English for Speakers of Other Languages (ESOL)

#### Daytime English Classes

This quarter, 635 workers attended daytime ESL classes; on average 16 students participated per class day. We had an average of 7 students in our Women’s ESOL program.

Daytime ESOL		
Month	Attendance	Average Attendance
January	384	43
February	352	44
March	374	46
April	215	21
May	234	11
June	186	11
<b>Total</b>	<b>1,745</b>	<b>29</b>

Value of Daytime ESOL Program			
	Quarter I	Quarter II	Total
Professional ESOL Hours (51.5)	\$343	\$1,252	\$1,595
Volunteer Hours (258.4)	\$9,010	\$5,721	\$14,731
<b>Total</b>	<b>\$9,353</b>	<b>\$6,973</b>	<b>\$16,326</b>

#### Nighttime ESOL program

In April we concluded our spring semester with 27 students advancing a level of English proficiency. In June, we began our summer semester with a record of 144 students signing up, on average 78 students attend class.

Month	Overall Attendance	Average Attendance	Students Promoted	# of Volunteers
	2013			
Jan	236	79	0	34
Feb	669	56	0	37
Mar	447	38	0	41
Apr	107	36	27	13
May	N/A	N/A	N/A	N/A
June	707	78	0	31
<b>Total</b>	<b>2,166</b>	<b>57</b>	<b>27</b>	<b>31</b>

\*\* Break took place for the month of May  
 \*\*On average 31 volunteers participate in our nighttime classes

Value of Nighttime ESOL Program			
	Quarter I	Quarter II	Total
Volunteer Hours (213.6)	\$14,271	\$4,729	\$19,000

### b. Spanish Literacy – Plazas Comunitarias

46 students registered for Plazas Comunitarias this semester, 41 students remain active.

Value of (Plazas Comunitarias) Program			
	Quarter I	Quarter II	Total
Volunteer Hours (128.6)	\$2,214	\$2,898	\$5,112

### c. Spanish Classes for English Speakers

An average of 5 community members attend Spanish classes.



Shown left is El Sol's Intermediate Spanish Class.

Spanish for English Speakers			
	Quarter I	Quarter II	Total
Volunteers (17.6)	\$299	\$390	\$689
<b>Total</b>	<b>\$299</b>	<b>\$390</b>	<b>\$689</b>

### d. Vocational Training

5 volunteers assist 12 students to improve their sewing skills. This quarter 11 of the 12 students were promoted to the next level. Students have learned how to do alterations and how to create products such as bags and crafts.

Sewing			
	Quarter I	Quarter II	Total
Volunteer Hours (119)	\$7,306	\$2,635	\$9,941

### e. Computer Literacy- Nighttime Computer Skills Class

This quarter we upgraded our computer lab, made possible by a grant from The Lost Tree Village Foundation. The new lab includes new computers, a projector, and other teaching tools. In April, 12 students completed our computer course and in June, a total of 16 students registered for our summer course. When class is not in session, workers have access to the lab when a lab-monitor is available; this quarter lab-monitors volunteered 5.3 hours, which is valued at \$117.

Month	Attendance	Average Attendance
	2013	
Jan	28	14
Feb	93	11
Mar	64	8
Apr	15	7
May	14	7
June	84	14
<b>Totals</b>	<b>298</b>	<b>10</b>



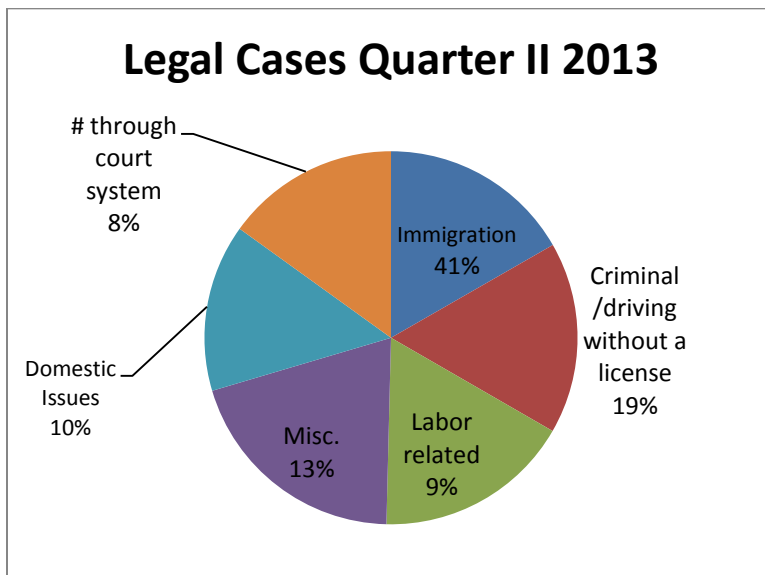
The new Computer Lab in use

### 3. LEGAL

During the second quarter of 2013, volunteer attorneys, assisted by a legal assistant helped a total of 108 cases.

#### Case Areas

Number of Cases Taken							
Category	Jan	Feb	Mar	Apr	May	Jun	Total
Immigration	6	13	14	12	16	16	77
Criminal /driving without a license	11	4	5	5	8	7	40
Labor related (wage theft, employment discrimination)	3	3	3	1	4	5	19
Miscellaneous (landlord/tenant claims, contract claims, etc)	5	2	7	7	4	3	28
Domestic Issues	4	5	2	2	2	7	22
# People navigated through court system	7	6	4	4	3	2	26
<b>Total</b>	<b>29</b>	<b>33</b>	<b>35</b>	<b>31</b>	<b>37</b>	<b>40</b>	<b>205</b>



Month	Workshops	Speaker	Attendance
March	Immigration	Isabel Castillo, Esq.	40
April	Immigration Law	Lauren Vogt	35
<b>Total</b>			<b>75</b>

Value of Legal Assistance Program			
	Quarter I	Quarter II	Total
Attorneys (282)	\$16,905	\$84,600	\$101,505



## 4. COMMUNITY SERVICE AND ENGAGEMENT

This quarter, El Sol workers volunteered 120.5 hours, valued at \$2,669.

The photos below show registered workers volunteering for Habitat for Humanity and with the Jupiter Police Department.



Community Service 2013					
Date	Name of Event/Partner	# of Participants	Hours	Total Hours	Value of Contribution
Jan	Abacoa Community Garden	4	4	16	\$354
Feb	Paint Your Heart Out	11	4	44	\$974
March	Paint Your Heart Out	4	4	16	\$354
April	Paint Your Heart Out with Jupiter PD	5	4	20	\$443
April	The Great American Clean-Up	8	5	40	\$886
May	Habitat for Humanity	11	5.5	60.5	\$1,340
Total		43	26.5	196.5	\$4,352

## 5. HEALTH

### a. Referrals and Education

This quarter, our health coordinator successfully helped a total of 323 individuals with their health needs by referring them to the right resources. The following chart summarizes the activities performed by category:

Service	Jan	Feb	Mar	Apr	May	Jun	Total
General Health	32	31	16	18	56	29	182
Service Referral	33	3	46	37	18	0	137
Dental	15	8	10	7	4	8	52
Hearing	3	0	0	0	0	4	7
Vision	6	10	6	7	4	7	40
VNA	18	0	15	13	9	13	68
Other	0	46	0	0	5	84	135
<b>TOTAL</b>	<b>107</b>	<b>98</b>	<b>93</b>	<b>82</b>	<b>96</b>	<b>145</b>	<b>621</b>

Our health education efforts this quarter were very successful, with 246 participants learning about different health and prevention topics at 10 separate events.

Month	Workshop Topic	# of Participants
Jan	Oral Health	54
Jan	Living Wills with Hospice of Palm Beach County	60
Jan	Diva Cups	9
Jan	OSHA Trenches & Scaffolds	16
Feb	Sun/Skincare	12
Feb	Nutrition	6
Feb	Parenting	12
Feb	OSHA Silent Hazards	15
March	Health Fair: Health & Wellbeing	66
March	Parenting an Educational Play	6
March	Parenting for Dads	25
March	Bed Bugs	75
April	Papa	25
April	Diabetes	9
April	Oral Health	8
April	OSHA	25
May	Breast Cancer	38
May	Parenting	6
May	Rain Safety	75
June	Donating Blood	4
June	Blood Pressure	12
June	Hydration Campaign/Skincare and Sun Exposure	44
<b>Total</b>		<b>602</b>

This quarter, the Promotores de Salud reached 106 members of the community to establish health issues of concern and educate the community about Diabetes and nutrition.

Month	Number of Contacts	Subject
Jan	Program Began	Introduction to the program
Feb	60	Finding issues of concern
March	46	Overall & Diabetes
April	40	Diabetes
May	80	Diabetes
June	57	Nutrition/Sugar
<b>Total</b>	<b>283</b>	



### b. Jupiter Volunteer Clinic

This quarter the clinic has assisted 114 individuals.

Service	# Seen	Amount
Jan	39	\$5,403
Feb	35	\$4,671
Mar	24	\$5,975
Apr	32	\$6,850
May	33	\$6,180
Jun	49	\$8,934
<b>Total</b>	<b>212</b>	<b>\$38,013</b>

Value of Health Program			
	Quarter I	Quarter II	Total
Volunteer (11.8)	\$1,284	\$261	\$1,545
Clinic Value of Services	\$16,049	\$21,964	\$38,013
<b>Total</b>	<b>\$17,333</b>	<b>\$22,225</b>	<b>\$39,558</b>

## 6. FOOD

### a. Hot Meal Program

This quarter we served a total of 2,875 meals with an average of 33 meals per day. Volunteers contributed 3,003 hours to this program.

El Sol Hot Lunch		
Month	Total Lunches Served	Average meals served per day
Jan	1,814	60
Feb	1,656	59
March	1,623	56
April	1,095	37
May	884	29
June	896	32
<b>Total</b>	<b>7,968</b>	<b>46</b>

### b. Jupiter Food Pantry

This quarter the Pantry served 872 individuals, an average of 291 per month.



Month	People Served	Value	Vol. Hours
Jan	275	\$3,640	97
Feb	224	\$3,623	97.5
Mar	227	\$8,136	92.5
Apr	307	\$5,155	148
May	271	\$2,982	106.5
Jun	294	\$3,405	104
<b>Total</b>	<b>1,598</b>	<b>\$26,941</b>	<b>645.5</b>

Value of Food Program			
	Quarter I	Quarter II	Total
Hot Meals (@ \$3/meal)	\$15,279	\$8,652	\$23,931
Food Pantry, food	\$15,399	\$11,542	\$26,941
Professional Chef Hours (44.5)	\$1,019	\$997	\$2,016
Volunteers (2,985.5)	\$68,209	\$65,501	\$133,710
<b>Total</b>	<b>\$99,906</b>	<b>\$86,692</b>	<b>\$186,598</b>

## 7. PERSONAL COUNSELING

### a. Guatemala Maya Center

This quarter, El Sol helped a total of 33 cases and channeled their needs to the proper agencies. The Guatemalan-Maya Center has provided weekly assistance for families at El Sol. The Guatemalan Mayan Center, due to budget constraints, can no longer provide assistance at El Sol.

### b. “Te Escucho” Program

In this quarter 8 people have been assisted by this program.

### c. Sister Marta

In addition, Sister Marta Tobón, a Guadalupan sister from St. Peter's Catholic Church assisted 19 people this quarter.

### d. Victims Services

This program had 57 appointments this quarter.

Month	Guatemalan Mayan Center	Sr. Marta	Te Escucho	Victims Services	Total
Jan	46	9	2	18	75
Feb	35	6	1	15	57
Mar	25	6	2	20	53
April	20	8	3	15	46
May	13	6	1	26	46
Jun	0	5	4	16	25
<b>Total</b>	<b>139</b>	<b>40</b>	<b>13</b>	<b>110</b>	<b>302</b>

Value of Personal Counseling Program			
	Quarter I	Quarter II	Total
Guatemala Mayan Center	\$2,347	\$1,461	\$3,808
Sister Marta	\$930	\$841	\$1,771
Te Escucho	\$221	\$354	\$575
<b>Total</b>	<b>\$3,498</b>	<b>\$2,656</b>	<b>\$6,154</b>

## 9. VOLUNTEERS, VISTAS AND INTERNS

This quarter 218 volunteers gave 5,971 hours of their time, which we value at \$312,923. Many of those hours are accounted for in the different programs described in this report. The rest of the hours are contributed by volunteers that provide administrative and technical support; help register new workers; provide referrals; welcome employers; assist with special events and committees; write grants and develop strategies, and much more. Their contributions are summarized under the category “Other”. The total numbers of volunteer hours contributed for operations that are not otherwise mentioned in this report were: 911 hours (“other”).

<b>Value of Volunteers, Vistas and Interns Program</b>			
	<b>Quarter I</b>	<b>Quarter II</b>	<b>Total</b>
Volunteers (Other 669.9)	\$23,203	\$14,832	\$38,035
Professional Volunteers (Other 245.7)	\$16,447	\$8,927	\$25,374
Interns	\$3,786	\$2,624	\$6,410
VISTA	\$46,937	\$37,727	\$84,664
<b>Total</b>	<b>\$90,373</b>	<b>\$64,110</b>	<b>\$154,483</b>



Friday's Kitchen Volunteers

### III. VALUE OF SERVICES

This quarter El Sol contributed services with an estimated in-kind value of \$290,553. Monthly average: \$96,851.

Program	Quarter I	Quarter II	Total
Labor	\$11,209	\$10,824	\$22,033
Daytime ESOL	\$9,353	\$6,973	\$16,326
Nighttime ESOL	\$14,271	\$4,729	\$19,000
Spanish Literacy	\$2,214	\$2,898	\$5,112
Spanish Classes	\$299	\$390	\$689
Vocational Training	\$7,306	\$2,635	\$9,941
Legal	\$16,905	\$84,600	\$101,505
Community Service	\$1,683	\$2,669	\$4,352
Health	\$17,333	\$22,225	\$39,558
Food	\$99,906	\$86,692	\$186,598
Personal Counseling	\$3,498	\$2,656	\$6,154
Volunteers (Other)	\$39,650	\$23,759	\$63,409
Interns	\$3,786	\$2,624	\$6,410
VISTAS	\$46,937	\$37,727	\$84,664
<b>Total</b>	<b>\$274,350</b>	<b>\$291,401</b>	<b>\$565,751</b>

