

## **EL SOL, JUPITER'S NEIGHBORHOOD RESOURCE CENTER SECOND QUARTERLY REPORT**

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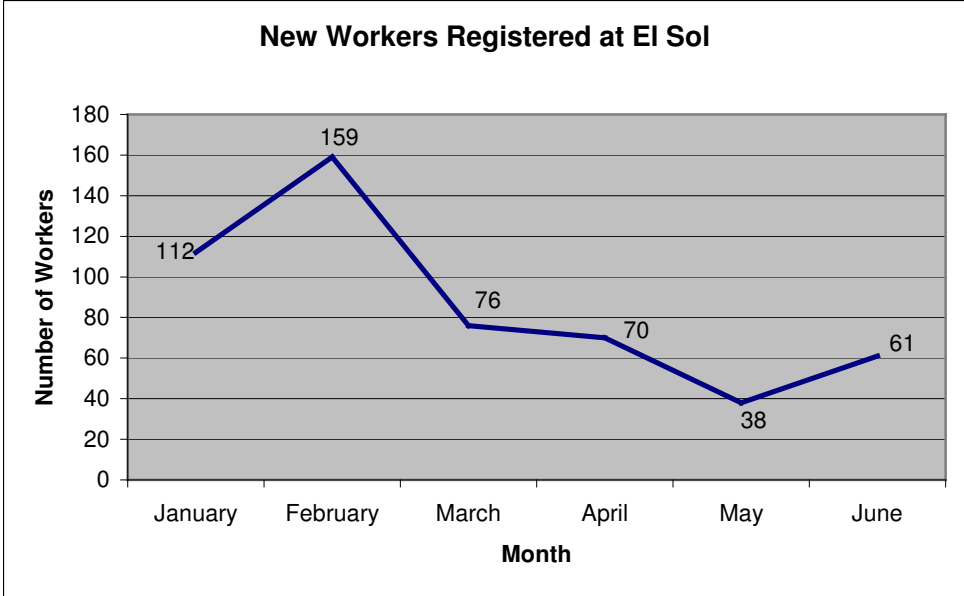
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El Sol, Jupiter’s Neighborhood Resource Center (JNRC), as part of its lease with the Town of Jupiter, is pleased to submit its quarterly report for the months of April, May, and June 2008.

**1. Worker Statistics:**

**a. Number of Workers Registered:**

A total of one thousand and fifty seven (1,057) workers are registered with El Sol as of June 30<sup>th</sup>, 2008. This quarter a total of 169 new workers registered with El Sol.



**b. Workers Attendance:**

During the second quarter of 2008 worker attendance at the center totaled ten thousand, eight hundred and twenty five (10,825). On average, the center served 119 workers per day. The monthly breakdown is as follows;

April: 3,909 workers checked in  
130 workers served per day on average  
464 individuals served once or more during the month

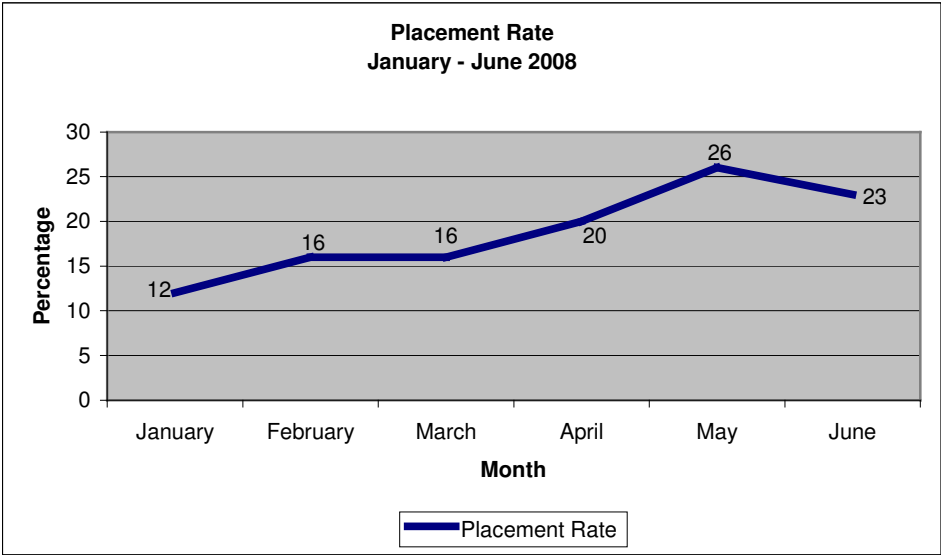
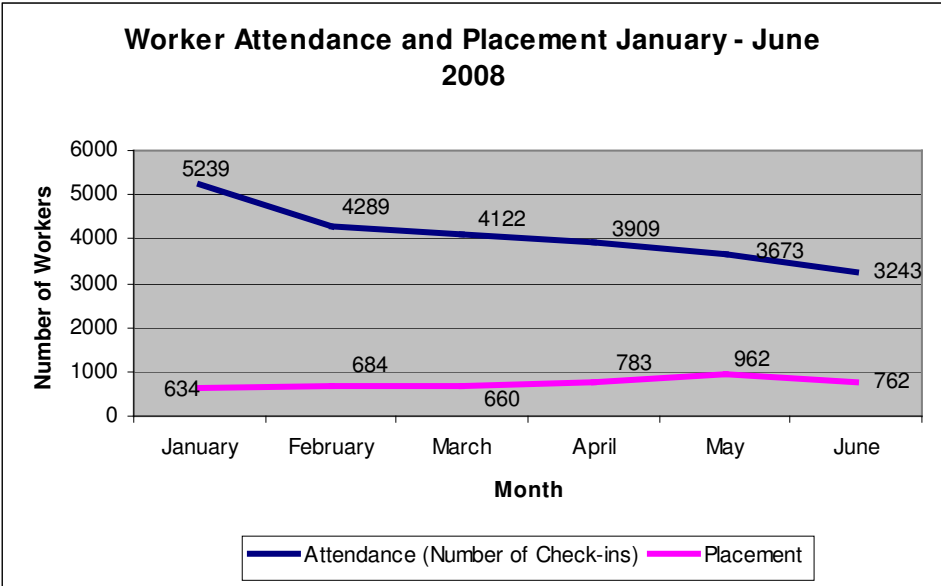
May: 3,673 workers checked in  
118 workers served per day on average  
425 individuals served once or more during the month

June: 3,243 workers checked in  
108 workers per day on average  
420 individuals served once or more during the month.

**c. Workers Hired:**

A total of two thousand five hundred and seven workers (2,507) were placed in jobs during this quarter. On average, 28 workers were hired per day. During that period the Center operated with a 23% of worker placement. The monthly breakdown is as follows;

- April: 783 workers hired  
26 workers hired on average per day  
20% placement rate
- May: 962 workers hired  
31 workers hired on average per day  
26% placement rate
- June: 762 workers hired  
25 workers hired on average per day  
23% placement rate



**2. Employer Statistics:**

**a. Number of Employers Registered:**

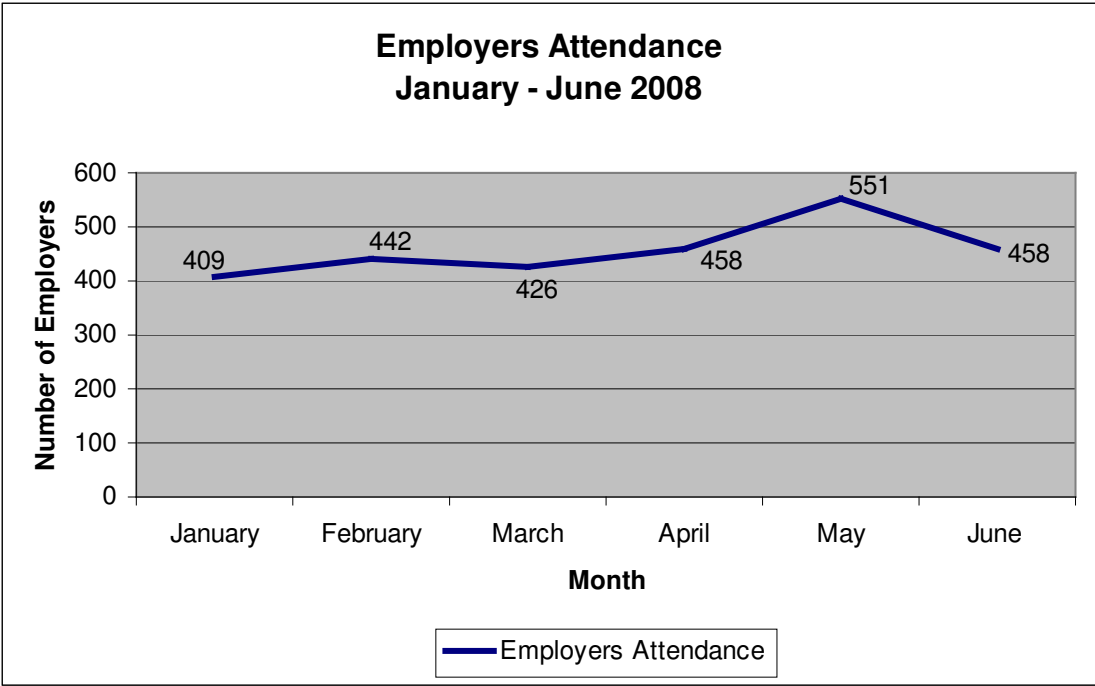
A total of two thousand and eighty four (2,084) employers are registered with El Sol as of June 30<sup>th</sup>, 2008. In this quarter a total of 432 new employers registered to use our services. The monthly breakdown is as follows:

- April: 148 new employers
- May: 164 new employers
- June: 120 new employers

**b. Employers Attendance:**

The total number of employers/homeowners who came into the Center to hire workers for the period was one thousand four hundred and sixty seven (1,467), the monthly breakdown is as follows:

- April: 458 (8% increase from previous month)
- May: 551 (20% increase from previous month)
- June: 458 (17% decrease from previous month)



**c. Employers' Needs:**

The majority of the job requests and most common needs around the community were: landscaping, moving, digging, yard work housekeeping, and cleanup.

**3. Fundraising:**

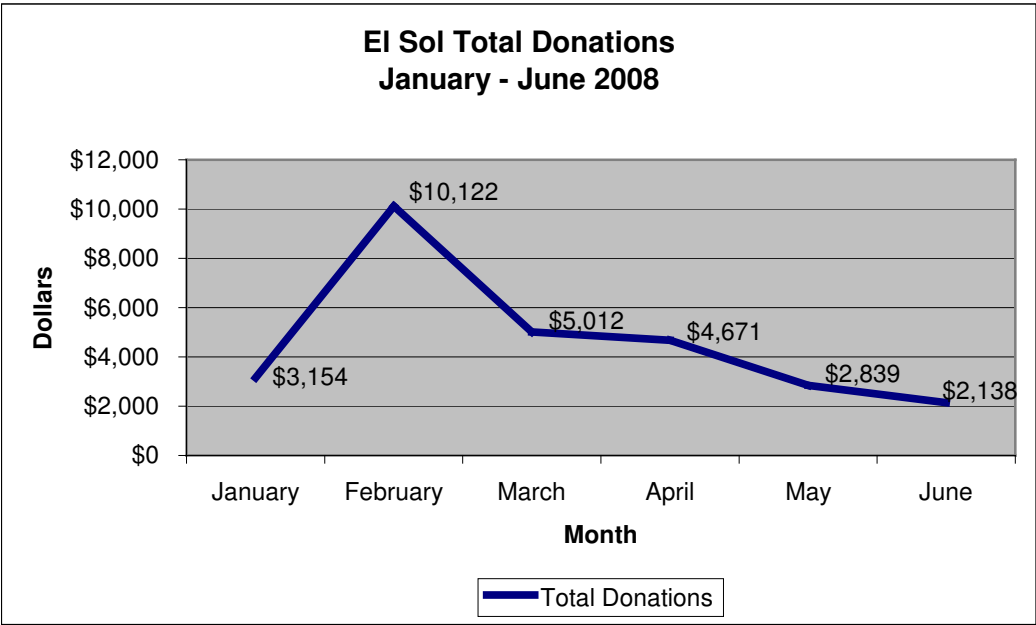
Private Donations and Grants:

The total donations during the quarter added up to \$9,648; bringing the total contributions year to date to \$25,386. The monthly breakdown for this quarter is as follows:

April:	\$4,350
May:	\$2,040
June:	\$1,675

Lunch Collections and Raffles:

April:	\$321
May:	\$799
June:	\$463



In Kind Donations:

Food; kitchen supplies; computers; books; office supplies; chairs; televisions; bikes; binders; weaving loom; portable sewing machines; classroom supplies, computer software and art supplies.

Pending Grants:

Harry Chapin for Literacy Classes (\$5,000)  
ASCAP grant for music development (undefined amount)

Major Fundraising Focus for the Third Quarter of 2008

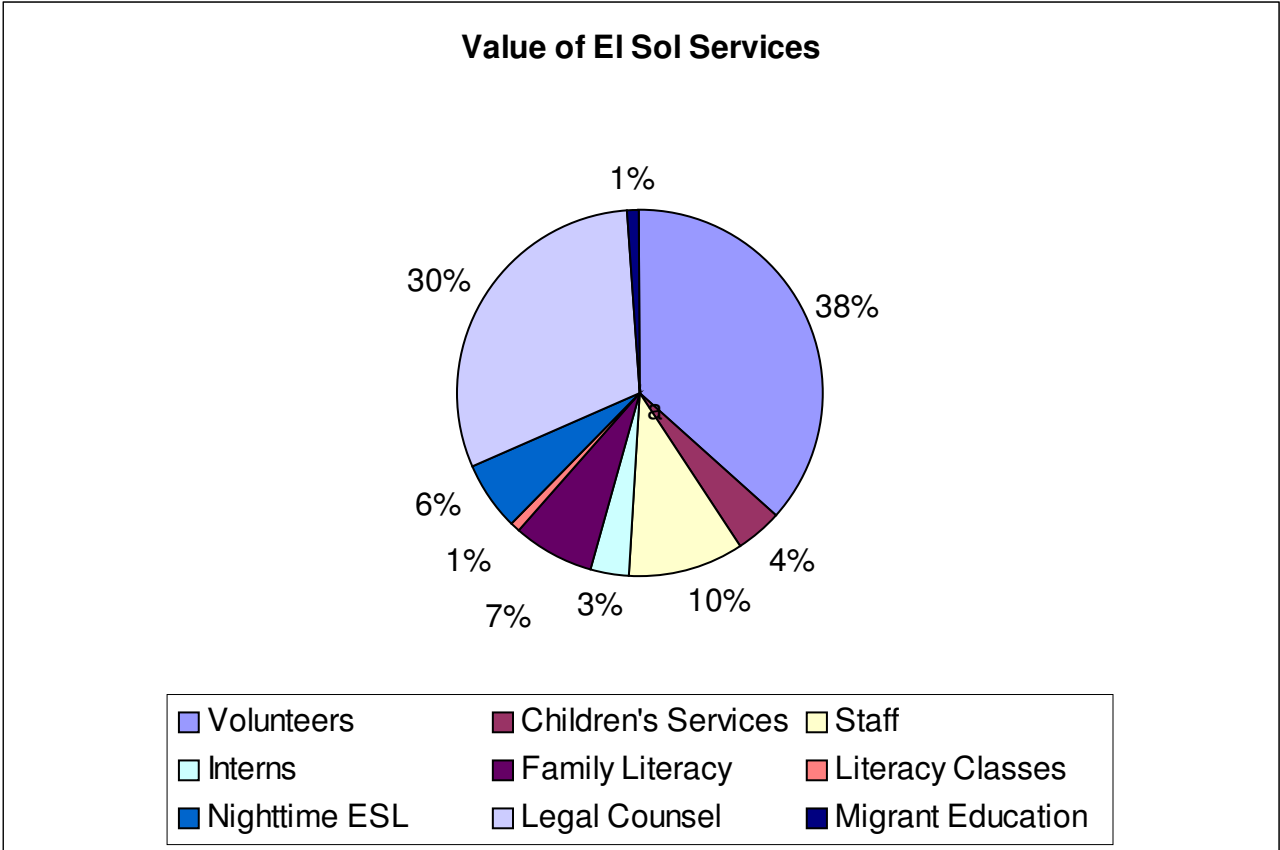
At the end of June we received a \$15,000 pledge from a current donor to help with the costs of our nighttime ESL program. We are soliciting another current donor for a \$10,000 gift to develop and implement a marketing plan.

Also we will have an "annual appeal" letter going out in the fall.

**4. Value of El Sol Services for this Quarter:**

El Sol provides a variety of services to the community. In this chart you can view the value of each service, and in the next section we have included the details of each program.

Volunteers	\$79,830
Children's Services	\$9,050
Staff	\$21,415
Interns	\$7,440
Family Literacy	\$15,557
Literacy Classes	\$1,728
Nighttime ESL	\$13,444
Legal Counsel	\$66,000
Migrant Education	\$2,600
<b>Total</b>	<b>\$217,064</b>



**On Average, El Sol provides \$72,355 per month in services to the Jupiter Community.**

**5. Services Offered:**

**a. Breakfast/Lunch:**

Everyday El Sol provides coffee and pastries for breakfast, and a hot meal for lunch. This is possible with the help of our volunteers, and the donations from various local businesses and organizations including: Publix, Starbucks, St. Vincent De Paul, St. Peters Church, Panera Bread and more. In this quarter we served a total of 7,413 meals. The breakdown per month is as follows;

April: 2,878 meals; 95 meals on average per day  
May: 2,400 meals; 80 meals on average per day  
June: 2,135 meals; 71 meals on average per day

Total: 7,413 meals

**b. Daytime ESL Classes:**

El Sol offers English as a Second Language (ESL) classes once per day every day of the week and twice on Saturdays. The breakdown of participation per month is as follows;

April: 319 students; 11 students on average per class  
May: 309 students; 10 students on average per class  
June: 275 students; 9 students on average per class

Total: 903 students

**c. Nighttime ESL Program:**

El Sol has partnered with Palm Beach County's School District and the Harriet L. Wilkes Honors College of Florida Atlantic University to host a widely recognized ESL program. The semester lasted from April 14<sup>th</sup> until May 28<sup>th</sup>, 2008. Classes were offered Monday-Wednesday from 6:30PM to 9:30PM.

There were a total of 10 volunteers teaching each week and they contributed a total of 300 hours valued at \$5,400. Additionally, the program covers a total of \$8,044 in form of salary pay for two teachers and the ESL coordinator. The total value of this program is \$13,444.

The summer ESL night classes held their graduation on Friday June 6<sup>th</sup>, 2008. 89 students were awarded diplomas for attending or completing English class. The attendance of women students held steady as 13 women completed the program in the summer session.

We also offered activities for children during nighttime ESL classes. A Youth Coordinator was responsible for supervising programs for children while their parents took English classes.

**d. Socialization and Parenting Classes:**

El Sol has partnered with Palm Beach County’s Children’s Services Council to host daily parenting and socialization classes. The topics covered this quarter varied greatly. Here is a brief list of some of the topics that were taught in the classes:

- Active Parenting
- Addiction, Drugs and Alcohol
- How to Manage my Budget
- Learning about the American Culture
- Family Disintegration
- Family and Laws
- Healthy Nutrition
- Child Development
- Anger Management
- Self Esteem
- Emergency Preparation
- Cultural Diversity

A total of five hundred and thirty-nine workers participated in these classes. The breakdown per month is as follows:

April:	378 participants
May:	161 participants (Number of classes cut due to budget cuts)
June:	Classes not offered due to budget cuts
<u>Total:</u>	539 participants

The program covered an approximate total of \$9,050 in form of salary pay for two educators. We are currently in the process of finding alternative ways to offer these classes again in the fall.

**e. Family Literacy:**

El Sol is hosting The Palm Beach County School District’s Family Literacy Program. This program is geared towards pre-school children and their parents and it helps families in the community improve their educational needs. The program runs from Mondays through Thursdays from 8:00 AM to 12:30 PM.

The Jupiter Family Literacy program finished its Spring semester and the academic year on May 22<sup>nd</sup> with 8 families. This program impacted 8 adults and 16 children. The program has funds to continue next academic year, and classes will begin at the end of August.

Jupiter Family Literacy coordinated a nutrition class for the month of June for five parents and their children. The nutrition class was presented by the University of Florida Cooperative Extension Program. This was a 6-session class ending with a tour at Publix supermarket.

Certified teachers run the program and its services are valued at \$15,157, which includes teacher salaries and supplies.



f. **Legal Counsel:**

Jill Hanson, of Hanson, Perry & Jensen, P.A. and Secretary of the Board of Directors of El Sol, has seen approximately 35 cases on a pro-bono basis in this time period. The most common issues among the clients were unpaid wage claims, driving with a suspended drivers license and immigration (which are not handled internally). Driving with a suspended drivers licence is an issue that needs to be addressed perhaps by providing alternative means of transportation. She works for 20 hours a week with El Sol at \$275 per hour. For this quarter, the value of the legal services provided at El Sol adds up to \$66,000 for the second quarter of 2008.

Our legal counsel uses qualified legal translators. We have one legal intern that has been working with El Sol since the last week of May. Rigers Gjyshi, is a second year law student at Florida International University and graduated with a BA from Florida Atlantic University's Honors College. We anticipate a second legal intern to begin shortly.

Cathleen Scott, a local employment attorney is staffing the legal program one Saturday a month. Jill Hanson, Ed Ricci and Aileen Josephs are working to put together a council of legal advocates for El Sol who would donate time and their advocacy abilities to the center.

g. **Personal Counsel:**

Sister Marta Tobón assists many El Sol workers with her guidance. She often gives family and personal counseling in the center. Additionally, she refers people to different organizations depending on their needs.

Beatriz Solis, an expert in social work, has helped cases of victims of criminal and domestic abuse. She also helps people that need to file passport, social security, residency and other paperwork. She helps with immigration, family and personal questions. This quarter she took a total of thirty-nine cases. The monthly breakdown is as follows:

April:	5 cases
May:	23 cases
June:	11 cases
<u>Total:</u>	39 cases

h. **Internships:**

Alan Gray, a student at the Harriet L. Wilkes Honors College of Florida Atlantic University, interned with Corn Maya and El Sol this summer. His internship lasted eight weeks, the first six of which were spent on an Honors College Study Abroad in Guatemala. There, he gathered research on the Río Azul Coffee Cooperative

with whom Corn Maya works, and also gained an insight into the conditions of the country as well as the reasons why individuals migrate from Guatemala to the United States. Upon his return, Alan worked for eighty hours at the El Sol Center. In addition to writing a grant on behalf of the cooperative and Corn Maya, he volunteered in various capacities around the center, including: making worker ID's, designing a medical information card for the workers, translating for and assisting the legal department, and contributing to this report. Alan worked for 80 hours in El Sol, valued at \$1,440.

Rigers Gjyshi is a legal intern at El Sol. His main responsibilities for his internship included researching diverse legal issues, ensuring that indigent people had reasonable access to the legal system, and setting up a legal database in order to keep a record of the vast number of cases that El Sol has handled and continues to handle. The focus of his internship has been to provide help to underserved workers with the chronic issue of wage theft by employers who decide not to pay their employees. The issue of wage theft is not limited to the Town of Jupiter, but is widespread in South Florida, as exemplified by the creation of the South Florida Wage Theft Task Force in Miami, of which El Sol is proudly a member. Rigers works in-house at El Sol Tuesdays, Thursdays and Saturdays, for a total of 30 hours per week. He received a grant from the Florida Bar Foundation, and the grant is supervised by Florida International University, to cover his summer internship for a total of \$6,000.

Together they contributed with services that are valued at \$7,440.

i. **Literacy Classes:**

Starting in March, El Sol began a new literacy class in Spanish. The purpose of this class is to teach illiterate people how to read and write in their native language. This not only helps improve their quality of life, it also places them in the right path to learn English and other subjects.

The need for this class became apparent during the registration of workers, and thus, two El Sol workers who used to be teachers in Guatemala agreed to teach the literacy class. Attendance has increased from 2 students to 6 students this quarter. The teachers are excited with the result of the program and the students report a very high level of satisfaction. The classes take place every Thursday and Saturday night from 7:30 – 9:30 PM. Together both teachers volunteered a total of 96 hours for the quarter valued at \$1,728.

One of the teachers attended a Literacy Training Class offered by the Mexican Consulate.

**j. Corn Maya:**

Corn Maya, Inc. is a non-profit organization that runs the cultural, sports and academic events for the immigrant community of Jupiter, and has its offices in El Sol.

- Soccer League: This quarter they continued with their soccer league. There are a total of 10 teams participating, including two teams of El Sol: “Las Estrellas” and “Las Aguilas.”

- Academic and Development Conferences: Corn Maya participated in a series of transnational workshops aimed at creating development projects in communities of origin in Guatemala. Corn Maya has begun a project with a coffee Cooperative called Rio Azul in Jacaltenango, Guatemala. Their mission is to create jobs in Jacaltenango so that families can find opportunities at home and cease migrating in search of employment.

- Music Lessons: Corn Maya continued hosting music lessons every Saturday afternoon for children ages 7-11. A local High School student and his father teach the class and an average of 12 children participated throughout the second quarter. The classes include music appreciation and how to play the recorder.

- Computer Classes: Since the beginning of April, Corn Maya has been teaching computer lessons every Thursday and Saturday night. The classes seek to teach students basic computer skills, ranging from how to turn on a computer, to how to use the “start” button, how to type and how to use the mouse. A Corn Maya member gives the classes in Spanish and on average, 20 students attend each class.

**k. Volunteers**

A total of 105 individuals volunteered at El Sol this quarter to cover the daytime operation of the center. This quarter there was a total of 4,435 volunteering hours, which is valued at \$79,830. Here is a breakdown of volunteer hours per month;

April:	1,329 hours; 102 volunteers	\$18 per hour = \$23,922
May:	1,621 hours; 103 volunteers	\$18 per hour = \$29,178
June <sup>1</sup> :	1,485 hours; 105 volunteers	\$18 per hour = \$26,730
<u>Total:</u>	4,435 hours; 105 volunteers	\$18 per hour = \$79,830

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<sup>1</sup> June’s volunteer hours now include Spanish literacy classes, Worker Council’s meeting time, Habitat for Humanity, and worker-teachers on special projects such as arts and crafts in addition to the daily volunteer hours.

**I. Occupational Training:**

This quarter El Sol held two occupational training courses for workers interested in developing or learning new skills.

Habitat for Humanity: This quarter we partnered with the local Habitat for Humanity and workers volunteered at the construction site. In addition to volunteering their time to help the community, workers often learned new skills such as roofing, installing doors and indoor painting techniques. Thirty-eight (38) workers participated throughout the quarter and volunteered a total of 140 hours.

Jack the Bikeman: El Sol also partnered with Jack the Bikeman, a non-profit organization, in an effort to teach participants how to repair bicycles. Each participant had the responsibility of fixing three bicycles, out of those they got to keep one, donate one to El Sol and donate one to Jack the Bikeman’s organization. Each participant learned how to fix brakes or chains, change tires, and more. A total of thirty-nine (39) workers participated in this program for this time period.

**m. Table Workshops:**

El Sol offers a variety of “Table Workshops” in which volunteers give a workshop in a specific topics:

- Landscaping: 10 participants on average
- Traffic Safety: 7 participants on average
- Art: 13 participants on average
- Housekeeping: 5 participants on average

We are also developing the following workshops:

- Town of Jupiter Workshop: Ongoing table run by the City and El Sol related to matters of public interest for Jupiter's residents.
- Tax System in the United States: Information about Taxes, ITIN and the tax system in the United States

**n. Computer Lab**

El Sol’s computer lab is one of the most popular features among the workers. Volunteers supervise our 21-computer lab while workers have the opportunity to surf the internet and email their families. Below is the monthly breakdown of participation:

April:	816 participants
May:	672 participants
June:	560 participants
<u>Total:</u>	2,048 participants

**o. Migrant Education Program:**

El Sol is hosting the Migrant Education Program of Palm Beach County School District. In addition to their monthly visits, during the summer the School District offered the “Title I: Migrant Program” in El Sol.

The program serves migrant families in our county and provides educational and social services to emancipated youth (16-21 years old). In order to qualify for this program the individual needs to be working or have past work experience in agriculture and move from state to state or county to county in order to work in different crops.

The summer program is being offered from June 17<sup>th</sup> – July 17<sup>th</sup>, and consists of Survival Skills classes every Monday and Wednesday from 7:30 to 10:00 AM. The program has been able to identify 180 emancipated youth through El Sol.

One Program Coordinator and two certified teachers run the program and its services are valued at \$2,600, which includes salaries and educational material.

**6. Monthly Events:**

**a. April:**

- Board of Directors Leadership Retreat
- Hispanic Council Meeting
- FAU students, workers, volunteers and staff painted a mural for El Sol
- Monthly General Membership meeting
- Presentation about El Sol to the Association of Retired Americans
- Participated in the Great American Cleanup
- Strategic Planning Committee and Outreach Committee meetings
- Parenting Workshops offered by Children’s Services

**b. May:**

- Food For Families Distribution  
(Distributed to approximately 100 families)
- Hispanic Council Meeting
- First Movie Night, featuring “When the Mountains Tremble”
- Board of Directors Meeting
- Creation of the Art Committee for Art Fest and workshops
- School District’s Migrant Education Program information session
- Meeting of Hispanic Leaders with new Guatemalan Consul, Felipe Alejos.
- Parenting Workshops offered by Children’s Services

**c. June:**

- Hispanic Council Meeting
- School District's Migrant Education Program information session and "Survival Skills" Classes
- ESL Nighttime Graduation
- HIV/AIDS Awareness Presentation
- Monthly General Membership meeting
- Second Movie Night, featuring "El Norte"
- Participated in NDLO's "Echando Raices" Campaign volunteering at Habitat for Humanity
- Creation of Women's Committee

**7. Quarterly Progress Highlights:**

- Increased worker placement rate by approximately **64%** from last quarter.
- Partnered with the School District's Migrant Education program to offer a summer semester program called "Surviving Skills in the United States."
- El Sol and FAU students painted a 5-panel mural with a Latin American theme for El Sol. Each panel is 9x5 feet and the mural will be hanged in the first floor of the center and exhibited in FAU once per year.
- Started monthly "Movie Nights," in which community members are invited to come to El Sol to view films relevant to our mission of build bridges between different cultures.
- Started Art Program at El Sol
- Started Computer classes at night
- Partnered with Habitat for Humanity and Jack the Bikeman for new training programs.

**8. Challenges:**

We are pleased with the continuous growth of the center. A challenge we are constantly working on is securing more funds to cover the costs of our operations. We are pleased with the rising worker placement rate, and aim to continue fostering that growth.

9. **Appendix:**

Please see attached documents to view El Sol's general statistics with related charts for this quarter.

Submitted by;

Jocelyn Sabbagh  
Center Coordinator  
El Sol, JNRC